

SCHOOL NO. 4401 - KATANDRA WEST

Policy Statement: CURRICULUM - 480 – Library

480 - LIBRARY

Responsibility: Principal and Staff

This Policy was last ratified by School Council in 2015.

1. PURPOSE:

To provide an organised collection of resources including books and non-book material which will reflect the educational needs, the leisure needs, the interests and individual needs of staff and children. To create an environment which will encourage staff and children to make full use of our school resources housed in the library.

2. GUIDELINES:

- 2.1 Staff are collectively responsible for the running of the library.
- 2.2 The library program will mainly involve borrowing books, with short sessions on the use of other library resources.
- 2.3 The library will provide a range of Picture Story Books, Fiction, Non-Fiction and Reference books for use in the library, in classrooms and for home borrowing.
- 2.4 All grades receive regular sessions in the library to allow them to borrow library books.
- 2.5 All children will be encouraged to use the library for research and borrowing.
- 2.6 Activities in the library may include special occasions such as Book Fair, Book Week, etc. Promotions and special activities will be carried out to create interest in books.
- 2.7 The Principal, in consultation with School Council, may vary this Policy if circumstances require it.