

SCHOOL NO. 4401 - KATANDRA WEST

Policy Statement: ENVIRONMENT – 620 – Targeted Maintenance

620 – TARGETED MAINTENANCE

Responsibility: School Council, Sub-Committee, Principal

This Policy was last ratified by School Council in 2013.

1. PURPOSE:

To carry out identified works to the school facilities. The school facilities should be kept in good condition with identified repairs and maintenance from the Physical Resource Management System (SMS PRMS21) funds allocated for this purpose.

2. GUIDELINES:

- 2.1 A School Council Environment Sub-Committee shall be established, with a leader to monitor school buildings.
- 2.2 Identified repairs and maintenance to the school facilities will be arranged through the Principal or School Councillors.
- 2.3 Local tradesmen, where possible, will be employed to perform identified repairs and maintenance tasks. They will work according to specification under the supervision of the Principal.
- 2.4 The Principal, in consultation with School Council, may vary this Policy if circumstances require it.